**Client Team Meeting 02**

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| **Project Name:** | Disaster Response & Mitigation System |
| **Team Name:** | Team Synergic |
| **Purpose:** | To convey the team’s understanding on project requirements to the client, show paper and electronic prototypes & get feedback from client. |
| **Day, Date & Time:** | Wednesday, 6/27/2018, 2:00 PM |
| **Location of Meeting:** | GS 1620 |
| **Attendees:** | 1. Chandra Mouli Kantipudi 2. Hemanth Narne 3. Kishan Kalburgi Srinivas 4. Sreevani Anoohya Tadiboina 5. Vineeth Agarwal 6. Dr. Mark Corson (Client) |
| **Absentees:** |  |

**Agenda:**

* Give brief overview of team’s understanding on the project requirements.
* Get to know from client if the team is missing any key points or functionalities about the project requirements.
* Show the paper prototypes to client using Document Camera.
* Show the electronic prototypes of mobile application and web application to the client.
* Get feedback from client on the overall understanding of team about project requirements, prototypes prepared and post questions that team has for the client.

**Client Wish List:**

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| **S. No** | **Action Item** | **Assigned To** | **Due Date** |
| 1 | Update the requirements document with suggestions made by client. Include the list of skills set and other fields shared by client through email. | All team members | July 11, 2018 |
| 2 | Update the prototypes with suggestions. Include the list of skills set and other fields shared by client through email. | All team members | July 11, 2018 |
| 3 | Update website pages with suggestions. Include the list of skills set and other fields shared by client through email. | All team members | July 11, 2018 |

**Date and time of next client meeting:** Tuesday, 7/03/2018, 10:00 AM